

Olean City School District  
Buildings and Grounds Committee  
Board Room and Via ZOOM  
Tuesday, September 8, 2020  
4:30 P.M.

Present: Jim Padlo – via ZOOM                      Ira Katzenstein – via ZOOM  
            Jenny Bilotta  
            Paul Hessney                                  Andrew Caya  
            Rick Moore                                      Mark Huselstein  
   Vicki Zaleski-Irizarry – via ZOOM

Observer: Mary Hirsch-Schena – via ZOOM      Kelly Keller – via ZOOM

Other: Mike Martel

#### Maintenance – Mark and Mr. Moore

- Catt Co DOH supplied the district with several gallons of hand sanitizer and disinfectant
- Wind storm – had a few trees come down; no damage to buildings; debris being cleaned up
- EV entrance door – contractor coming back to fix
- WW Capital Outlay Project – doors installed today – discovered lock set was incorrect (2<sup>nd</sup> set of incorrect doors)
- PLC roof project – Mark reported the upper portion of the roof is being coated; roof over offices getting new roof; no problems so far
- Sneeze guards have been ordered and installed at OIMS and OHS; setting up at EV & WW tomorrow
- Cafeteria – OIMS has individual barriers, OHS – separate chairs; EV & WW large barriers to separate chairs
- Masks for students – building principals were given the option; gators are not acceptable; a student can opt to wear own mask – the committee recommended that the district communicate to parents/guardians what is “not acceptable”

#### Boardmanville Contract

- Mr. Moore noted the school and BOCES attorneys are working on the license agreement

#### COVID Updates – if any

- Mr. Moore noted teachers have had alot of questions
- Teacher aides are helping in the classroom’ some aides are also assisting in the disinfecting during the day
- Night cleaning consist of deep cleaning of classrooms, offices, bathrooms – walls and stall surfaces, doors, etc. – occupied spaces; deep cleaning will not occur on the weekends because it is being done every day during the nighttime cleaning
- Classrooms and offices provided cleaning, disinfecting products, paper towels and hand sanitizer; gloves are also available

#### Safety Lights – Mark

- Updating security lights when we can
- EV exterior lights – replaced with LED buulbs
- Complex lights are done
- HS – working on lights; almost complete
- LGI Room lights – Mark to check timers; lights are still on at 10 pm
- Parking lots are on timers

Meals – distribution (not at district facilities)

- Meals will be served to enrolled students attending in-person instruction; meals will be available to enrolled students at school facilities on remoter learning days
- OCSD students attending YMCA daycare program during school day get meals as well.
- Jenny noted that meals can only be distributed at district facilities per SED
- Menus will be posted to website
- Left over perishable food cannot be donated; number of meals served has to be reported to Child Nutrition
- Jenny noted only 60% of students participate (prior to COVID) in the meal program; many students bring their lunch
- Jim asked Jenny to provide update at next meeting – number of students participating in meal program; how many meals are being picked up at distribution locations

Ira exited the meeting

#### Transportation

- Jenny noted additional runs had to be added which resulted in last minute changes; families being contacted today regarding busing, etc.

#### CTE Classes

- Students are attending BOCES Monday – Friday

#### Elevator Ventilators

- Mark will check with OTIS

Motion by J. Padlo, seconded by P. Hessney to go into Executive Session at 5:53 pm to discuss lease of school property. Mark Huselstein and Jenny Bilotta invited to attend.

Motion by A. Caya, seconded by P. Hessney, to reconvene to the Buildings and Grounds Committee meeting at 6:06 pm.

Next meeting: October 13, 2020